

Communications Request Form

Requested by: _____

Committee/Group: _____

1- Description about activity/event as you would like it posted:

2- Type of communication/target audience:

- Internal (church members) External (community outreach)

3- Which platform(s) are you requesting to broadcast this information:

- Website
- Weekly Email Blast
- Weekly Bulletin
- Church Online Calendar
- Facebook
- Outside Digital Sign
- Tidings
- Sanctuary Screens prior to start of service

After completing this form, please save a copy (upper right corner  icon) on your computer and then attach the document to an email. Send the email to info@parma-south.org